



OFFICE OF WILL COUNTY EXECUTIVE

LAWRENCE M. WALSH

Will County Office Building – 302 N Chicago Street – Joliet, Illinois 60432

Rita Weiss
Purchasing Director

(815) 740-4605
Fax (815) 740-4604
rweiss@willcountyillinois.com

**BID # 2017-15
MEDICAL SERVICES RFP
WILL COUNTY, JOLIET, IL
November 17, 2016**

ADDENDUM 2

We received the following questions regarding the bid listed above:

1. Please provide a copy of the current health services contract for the WCADF and RVJDC including any exhibits, attachments, and amendments.

Attached are redacted copies of contract and amendments with current health provider.

2. Please provide (by year) the amounts and reasons for liquidated damages the County has assessed against the incumbent vendor over the term of the current contract.

No for either facility

3. Is either facility currently subject to any court orders or legal directives? If “yes,” please provide copies of the order/directive.

No for either facility

4. With regard to lawsuits pertaining to inmate health care at the WCADF and RVJDC, frivolous or otherwise:
 - a. How many have been filed against Will County and/or the incumbent health care provider in the last three years?

None for Will County at either facility. We don't have access to that info for the vendor

- b. How many have been settled in that timeframe?

None

5. Please provide a listing of the current health service vacancies by position for the WCADF and RVJDC.

We are not aware of any vacancies at either facility.

6. Please also provide the actual health service staffing currently in place at the WCADF and RVJDC i.e., any positions being provided and/or hours being worked over and above what is required by the contract.

WCADF – We are not aware of any positions being provided above what is required by the contract.

For RVJDC: See below

DAYS -

Administrative Asst.	Mondays – Fridays	8 hours
RN Supervisor	Mondays – Fridays	8 hours
RN (Acts as Supv.)	Mondays	(RN Sup & RN are the same position)
LPN	Mondays	8 hours
LPN	Saturdays/Sundays	8 hours

AFTERNOONS -

LPN	Mondays – Fridays	8 hours
LPN	Saturdays/Sundays	8 hours

MIDNIGHTS -

LPN	Mondays – Fridays	8 hours
LPN	Saturdays/Sundays	8 hours

7. With regard to background checks, who is financially responsible for paying for this service: Will County or the Vendor?

Will County does the criminal background for both WCADF and RVJDC and does not currently charge for this service.

8. Please provide an inventory of office equipment (e.g., PCs, printers, fax machines, copiers) and an inventory of medical equipment currently in use at each facility.

WCADF & RVJDC (see attached list)

9. How are optometry services currently provided: (a) onsite, with permanent Will County-owned equipment; (b) onsite, through mobile optometry (PLEASE IDENTIFY VENDOR); or (c) offsite?

Offsite for both WCADF and RVJDC. Vendors are encouraged to reach out to community providers to identify a vendor they will work with.

10. How are x-ray services currently provided: (a) onsite, with permanent Will County-owned equipment; (b) onsite, through mobile x-ray (PLEASE IDENTIFY VENDOR); or (c) offsite

The current vendor utilizes an on-site mobile company for both WCADF and RVJDC. Vendors are encouraged to reach out to community providers to identify a vendor they will work with.

11. How are dialysis services currently provided: (a) onsite, with permanent Will County-owned equipment; (b) onsite, through vendor (PLEASE IDENTIFY VENDOR); or (c) offsite?

The current vendor uses Offsite dialysis services. Vendors are encouraged to reach out to community providers to identify a vendor they will work with.

12. Please provide number of inmates receiving treatment for dialysis services the WCADF and RVJDC.

a. Are these services always provided onsite?

Refer to answer above and Refer to Health Services Report already provided for the numbers.

13. Does either facility have a mental health unit, or beds assigned to mental health patients? If “yes,” please provide the number of such beds.

There is no Mental Health Unit or beds assigned at either facility.

14. On average, how many inmates are housed in the Infirmary on a daily basis?

There is no infirmary at either WCADF or RVJDC.

15. With regard to hospitals:

a. What are the designated emergency or “911” facility (hospital or other urgent care provider) for the facility?

At RVJDC, Provena St. Joseph Medical Center, 333 N. Madison, Joliet, IL 60435

b. What are the hospitals most frequently used by the facility?

Vendors will have to determine best choice depending on clinical care required.

16. Please provide the current Sick Call schedule (days of week and timeframes) for the WCADF and RVJDC.

Will County is looking for vendors to develop a plan of care that meets or exceeds all applicable standards.

17. Please provide the following information about medication administration.

a. Who administers medications, e.g., RNs, LPNs, medical assistants?

RNs and LPNs deliver medications at both facilities.

b. Where does medication distribution take place, i.e., do medication carts go to the housing units or do inmates come to the medical units?

Medication carts go into housing units at both facilities.

c. How often is medication distributed each day?

For both facilities medication passes are done twice daily. However, there are times, depending upon the provider’s orders, when a Resident/Inmate receives medication three times a day.

d. How long does it take to perform the average medication distribution process?

At both facilities it depends on acuity level of the inmate/resident population.

18. Please identify any specialty clinics currently conducted onsite at the WCADF, and indicate how many hours per week each clinic is held.

Currently none on site at either facility.

19. Please identify the number, type, and timeframes of any backlogs (e.g., chronic care clinics, offsite referrals, dental encounters, etc.) that currently exist at the WCADF and RVJDC.

No back logs to our knowledge at either facility.

20. Please provide annual spend amounts for the past two years for the following categories.

a. Total offsite care	WCADF/Adult:	RVJDC/Juvenile:
	2014 – 15: \$157,753	2014 – 15: \$3,921
	2015 – 16: \$40,652	2015 – 16: \$6,864
	2016 (annualized): \$75,053	2016 YTD (annualized): \$1,897

- b. Total pharmaceutical expenditures **proprietary information**
- c. Laboratory services **proprietary information.**
- d. X-ray services **proprietary information**

21. RFP Page 37: Staffing Matrix. Please confirm that the current contracted matrix contains 36 hours of LPN coverage on Day Shift at River Valley Juvenile Detention Center, rather than the 16 hours reflected in the RFP.

The LPN currently works 24 hours per week, per answer #6 above. The attached contract listed 36 hours per week, however, that number was adjusted to 24 over the past year.

22. Is the current provider paying for psychotropic meds or are they reimbursed for them?

Please refer to the current contract for both WCADF and RVJDC

23. What is the tenure for the current inmate healthcare personnel and medical contractors? Please provide any vacancies you have. Please cite the annual turnover rate with the medical/healthcare personnel.

Will County does not require this information from the current vendor for either facility.

24. How many vacancies does the County currently have with detention personnel?

For RVJDC, there is currently one Juvenile Detention Officer vacancy.

For WCADF there are no vacancies

25. On average, how long does it take the County to perform a background check on a prospective new employee?

Both facilities are done through the Adult Detention Facility, and it takes approximately 7 days.

26. Please provide the average length of stay over the past three years (2014, 2015 and YTD 2016)?

RVJDC:	2014 = 23.51 days	2015 = 22.647 days	2016 = 19.34 days
WCADF:	2014 = 26	2015 = 27	2016 = 16

27. Is the County requiring flu shots provided to County employees? If so, how many should be considered on an annual basis? Who bears the cost of the shot?

AT RVJDC: No, however, the flu shot is offered to Residents. The cost of the flu vaccine is covered by the medical vendor.

AT WCADF: Not required by County for employees.

28. Please provide any special rates that the County has negotiated for off-site care (e.g. County hospital, Medicaid/Medicare/County indigent fund, etc.).

Please review the state statute referenced in the RFP.

29. What are the top 20 most prescribed pharmaceuticals? What local pharmacy/pharmacies does the County utilize?

This information is considered to be proprietary in nature.

30. What are the top 20 most prescribed psychotropics?

This information is considered to be proprietary in nature.

31. Please provide a copy of the current contract for inmate health care and all associated amendments thereto.

Previously answered

32. Does the County utilize, or will they consider a catastrophic limitation on off-site services?

This is not relevant to the vendor as it does not affect their cost.

33. Please identify any current vacancies by position/title, shift and length of vacancy. Please identify current turnover rate. Please identify if any positions are currently being filled by agency personnel.

Previously Answered

34. Please provide current salaries for all positions listed on the current staffing matrix.

This information is considered proprietary in nature.

35. Are any members of medical personnel represented by a union? If so, please supply bidders with a copy of all applicable union agreements.

No members of medical personnel are represented by a union.

36. What is the County's role in the implementation of the Affordable Care Act (ACA)? Who provides the Navigators responsible for enrollment of inmates in this program? How much does the County believe has been saved since the implementation of the ACA?

RVJDC is not involved in this role as the Residents are juveniles.

WCADF below:

The current vendor has been solely responsible for enrollment

Medicaid Enrollments 2014					
Location: IL - Will	IP Stays	Enrollments	Approved	Pending	Denied
IP Stays	21	16	12	0	4
Hospital Days	92	69	52	0	17
\$3,000	\$ 276,000	\$ 207,000	\$ 156,000	\$ -	\$ 51,000

Medicaid Enrollments 2015					
Location: IL - Will	IP Stays	Enrollments	Approved	Pending	Denied
IP Stays	28	25	25	0	0
Hospital Days	111	97	97	0	0
\$3,000	\$ 333,000	\$ 291,000	\$ 291,000	\$ -	\$ -

Medicaid Enrollments 2016					
Location: IL - Will	IP Stays	Enrollments	Approved	Pending	Denied
IP Stays	39	37	36	0	1
Hospital Days	211	196	192	0	4
\$3,000	\$ 633,000	\$ 588,000	\$ 576,000	\$ -	\$ 12,000

Medicaid Enrollments Combined YTD					
Location: IL - Will	IP Stays	Enrollments	Approved	Pending	Denied
IP Stays	88	78	73	0	5
Hospital Days	414	362	341	0	21
\$3,000	\$ 1,242,000	\$ 1,086,000	\$ 1,023,000	\$ -	\$ 63,000

47. Is the County taking advantage of any grants, fellowships or associations with universities, medical schools or non-profit organizations as part of its correctional healthcare program?

For RVJDC: No

WCADF: Yes STD and HIV testing through a grant

48. Please supply an inventory list of County-owned medical and office equipment/furniture available for utilization by the medical vendor? How old is the current equipment and furniture? Is all infirmary equipment permanent or will the contracted vendor need to purchase replacement equipment?

Previously answered in the delineated item list between what was vendor owned versus facility owned equipment. All equipment is in working order.

Please refer to current vendor contract to determine what equipment stays and what will go with vendor.

There is no infirmary.

49. Does the County project that there will be a need to replace or purchase any on-site medical equipment during the term of this contract?

Currently there is no projection to make any purchases at either facility.

50. Will the current AED stay or must one be purchased, and is it in good working order?

RVDC, the AED machine is in working order. It is facility property.

WCADF – Facility property

51. Are you currently having issues with the current staff or vendor that are causing penalties to be imposed?

No for both facilities

52. Is the facility currently under any court orders or mandates?

No for both facilities