



OFFICE OF WILL COUNTY EXECUTIVE
LAWRENCE M. WALSH

Will County Office Building – 302 N Chicago Street – Joliet, Illinois 60432

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BID # 2017-54
HEALTH DEPARTMENT BUILDING ARCHITECT RFQ

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ADDENDUM 1

Page 1 of 3

We received the following questions regarding the RFQ listed above:

Question # 1: very interested in submitting on this opportunity and would like to know if we can gain a site visit to the existing campus? Thank you.

Answer #1: For purposes of this solicitation, no site visits will be scheduled for respondents.

Question #2: We were excited to read the RFQ. In order to respond more accurately to this solicitation, we would like clarification on **the nature of functions within the building: are they mostly administrative, or clinical or both.**

Answer #2: Building operations are mostly administrative; however, there are clinical functions, as well.

Question # 3: On page 15, "Verification of Coverage, Item 10": you state "a minimum of three (3), but no more than (5) municipal health department **or similar projects** completed by your firm within the past ten (10) years, including current contact information for the owner.

Also on page 15, Item 12 requests "a list of county or other municipal references..... (but you do not state "or similar references")

Our firm has substantial experience with healthcare related design work, including departments that serve public health, behavioral health, primary care, and disease prevention, as outlined in the RFQ's Project Overview on page 8.

While we have this experience, it is not specific to "County Facilities" (or Municipal Facilities) as noted in your cover letter, dated 12.22.16.

We wish to respond to your RFQ, but only if we are certain that your requirements do not consider us "ineligible" based on lack of **Municipal** health Department Experience.

Can you confirm you consider us eligible without the firm portfolio of **Municipal** health department experience?

Answer #3: The RFQ is clear in terms of the type of experience being sought. It is up to each respondent to make the determination as to the appropriateness of project and/or client references.

Question #4: Is registration with Will County a requirement for providing Architectural and Engineering services to the County? Perhaps I missed it but I could not find such a requirement on your website.

Answer #4: If selected and prior to contract finalization, firm must possess all current state, county and local licenses, registrations and certifications, as required by law.

Question #5: What are Will Counties strategic drivers for the project (i.e. beyond meeting budget, schedule and providing better working conditions for the occupants, are there functional drivers, community branding, aesthetic, technology improvement goals that Will County seeks?)

Answer #5: The Will County Health Department seeks a design for a new facility that promotes more efficient and effective means by which to serve our residents.

Question #6: The RFQ mentions potential multiple sites for the project. Will the selected A/E team be involved in the site selection? If so, in what capacity?

Answer #6: Yes, an advisory role.

Question #7: Are there minority or women owned participation goals for the design team? Is Will County open to working with a firm not located in Will County?

Answer #7: None.

Question #8: Will the selected architect be part of the CM selection process?

Answer #8: To be determined.

Question #9: What criteria will be used to select the architect?

Answer #9: Evaluation of past performance on similar projects and qualifications of key personnel

Question #10: Is there an interview process or will your team select the architect based on the RFQ responses?

Answer #10: An interview process is likely

Question #11: Is the financial statement required in the RFQ for A/E services at the Will county Health Department required to be an audited financial statement? Please clarify.

Answer #11: Will County acknowledges that audited financial statements may not be readily available for each and every firm. It is not the County's intent to preclude such firms from responding to this solicitation. However, financial statements do assist the Selection Committee in determining capacity,

credit worthiness, etc. For purposes of responses to this RFQ, unaudited financial statements will be accepted by the County; but, please be advised the County reserves the right to request audited financial statements from any respondent during the course of the selection process and prior to contract finalization.

Question #12: What are the 5 diverse divisions operated by the Will County Health Department?

Answer #12: Please reference the Will County Health Department's website.

Question #13: Have the other potential locations been identified and if so how many?

Answer #13: To be determined – selected firm will be required to advise on viability of potential sites.

Question #14: Who did the cost/benefit analysis that determined the existing building was not viable to renovate?

Answer #14: Not relevant to this solicitation.

Question #15: Is Will County Health Department submitting a CON (Certificate of Need)?

Answer #15: No.

Question #16: Will this project be reviewed by IDPH?

Answer #16: No.

Question #17: Will the CM provide Will County a GMP?

Answer #17: Project delivery method not yet finalized in terms of CM's role as, "agent" or, "at risk".

Question #18: Does Will County have an MBE/WBE goal for A/E design teams?

Answer #18: No.

Question #19: Does Will County have a preferred local civil engineer?

Answer #19: No.

Question #20: On page 14 of the RFQ, Item 8 asks for three (3) years of audited financial statements. As a small firm this is not something that we generally do and is a bit costly. Can we provide we provide a compilation & report of our financial statements in lieu of the audited?

Answer #20: See Q & A #11 above.