



OFFICE OF WILL COUNTY EXECUTIVE
LAWRENCE M. WALSH

Will County Office Building – 302 N Chicago Street – Joliet, Illinois 60432

Rita Weiss
Purchasing Director

(815) 740-4605
Fax (815) 740-4604
rweiss@willcountyillinois.com

May 2, 2018

To Whom It May Concern:

You are invited to submit your credentials in response to this Request for Qualifications (RFQ) for:

Professional Construction Management Services, Agency (CMA) for the New Will County Animal Control and Emergency Management Agency Equipment Storage Buildings South of Laraway Road at Cherry Hill Road in Will County, Illinois

Respondents must be licensed to do business in the state of Illinois; and, demonstrate verifiable qualifications and experiences involving professional construction management services for county administrative buildings and/or equipment storage facilities.

A **MANDATORY** Pre-Submittal Conference will be held on Friday, May 11, 2018, at 9:00 A.M. in the Will County Board Room, 302 N. Chicago Street, Joliet, IL, 6432.

Responses to this RFQ will be received in the Purchasing Department, 2nd floor, Will County Office Building, 302 North Chicago Street, Joliet, IL 60432, **not later than 3:00 p.m., “as so indicated by the time stamp clock of Will County”, Wednesday, May 30, 2018.**

The respondent acknowledges the right of the County of Will to reject any or all responses and to waive non-material informality or irregularity in any statement of qualifications received in whole or part as may be specified in the solicitation.

Should you have any questions regarding this RFQ, please contact Rita Weiss, Purchasing Director, at rweiss@willcountyillinois.com.

We welcome your response to this solicitation.

Sincerely,

Rita Weiss

Rita Weiss
Purchasing Director

**ADVERTISEMENT OF REQUEST FOR QUALIFICATIONS (RFQ):
PROFESSIONAL CONSTRUCTION MANAGEMENT SERVICES, AGENCY (CMa)
FOR THE NEW WILL COUNTY ANIMAL CONTROL AND EMA EQUIPMENT STORAGE
BUILDINGS LOCATED SOUTH OF LARAWAY ROAD AT CHERRY HILL ROAD**

SEALED RESPONSES TO THIS REQUEST FOR QUALIFICATIONS (RFQ) FOR PROFESSIONAL CONSTRUCTION MANAGEMENT SERVICES, AGENCY (CMa) FROM FIRMS LICENSED TO DO BUSINESS IN THE STATE OF ILLINOIS; AND, THOSE HAVING VERIFIABLE QUALIFICATIONS AND EXPERIENCE WITH THE SUCCESSFUL COMPLETION OF NEW, COUNTY ADMINISTRATIVE BUILDINGS AND/OR EQUIPMENT STORAGE FACILITIES, WILL BE RECEIVED AT THE WILL COUNTY PURCHASING DEPARTMENT, WILL COUNTY OFFICE BUILDING, 302 N. CHICAGO ST., JOLIET, IL 60432, UNTIL THE HOUR OF 3:00 P.M., WEDNESDAY, MAY 30, 2018.

A **MANDATORY** PRE-SUBMITTAL CONFERENCE WILL BE HELD ON FRIDAY, MAY 11, 2018, AT 9:00 A.M. IN THE WILL COUNTY BOARD ROOM, 302 N. CHICAGO STREET, JOLIET, IL, 6432.

THE TERMS AND CONDITIONS OF THE RFQ ARE AVAILABLE AT www.demandstar.com OR www.willcountyillinois.com OR FROM THE PURCHASING DEPARTMENT, 2ND FLOOR, WILL COUNTY OFFICE BUILDING, 302 N. CHICAGO ST., JOLIET, IL 60432, AND purchasing@willcountyillinois.com.

THE TENDERING OF A RESPONSE TO THE COUNTY SHALL BE CONSTRUED AS ACCEPTANCE OF THE STATED TERMS AND CONDITIONS. THE RESPONDENT ACKNOWLEDGES THE RIGHT OF THE COUNTY OF WILL TO REJECT ANY OR ALL RESPONSES AND TO WAIVE NON-MATERIAL INFORMALITY OR IRREGULARITY IN ANY RFQ RESPONSE RECEIVED IN WHOLE OR IN PART, AS SPECIFIED IN THE SOLICITATION.

BY ORDER OF THE WILL COUNTY EXECUTIVE, LAWRENCE M. WALSH.

INSTRUCTIONS TO RESPONDENTS

GENERAL REQUIREMENTS:

You are invited to submit your statement of qualifications to this Request for Qualifications (RFQ) for Professional Construction Management Services, Agency (CMA) for the new Will County Animal Control and EMA Equipment Storage Buildings in Joliet, Illinois. Respondents to this RFQ must be licensed to do business in the state of Illinois; and, demonstrate verifiable qualifications and experience with the successful completion of new, and similar buildings within the past 3-5 years in the \$1M-10M total project cost range.

MANDATORY PRE-SUBMITTAL CONFERENCE:

A **MANDATORY** Pre-Submittal Conference will be held on Friday, May 11, 2018, at 9:00 A.M. in the Will County Board Room, 302 N. Chicago Street, Joliet, IL, 6432.

RESPONSES:

Sealed statements of qualifications will be received in the Purchasing Department, 2nd floor, Will County Office Building, 302 N. Chicago St., Joliet, IL 60432, **not later than Wednesday, May 30, 2018, at 3:00 PM "as so indicated by the time stamp clock of Will County"**. **STATEMENTS OF QUALIFICATIONS RECEIVED AFTER THIS TIME WILL NOT BE ACCEPTED.**

Sealed statements of qualifications must be made in accordance with the instructions contained herein. All terms and conditions as attached hereto shall be included in the contract for the work to be performed.

Statements of qualifications shall be submitted to the County of Will in a sealed package marked with the respondent's name and address and the notation:

SEALED RESPONSE: RFQ FOR CM SERVICES, AGENCY (CMA)
WILL COUNTY ANIMAL CONTROL/EMA STORAGE BUILDINGS
SOUTH OF LARAWAY ROAD AT CHERRY HILL ROAD, WILL COUNTY, IL

RESPONSES DUE: Wednesday, May 30, 2018 - 3:00 P.M.

Sealed statements of qualifications shall be addressed to the Will County Purchasing Department, Will County Office Building, 302 N. Chicago St., Joliet, IL 60432.

SIGNATURE OF AUTHORIZED PERSONNEL:

The signature on statement of qualifications documents shall be that of an authorized representative of the firm, an officer or agent of the business entity who is empowered to bind the firm in a contract shall sign the statements of qualifications and any clarifications thereto.

Each respondent, by producing and signing a statement of qualifications, represents that he/she has read and understands the solicitation documents. **Any statement of qualifications not containing said signed documents shall be non-conforming and shall be rejected.**

PROCEDURES:

1. The statement of qualifications must be prepared as requested in the “Response to RFQ” section. One (1) original, eight (8) copies and one (1) digital copy as a searchable PDF on a USB smart drive must be included in the sealed response package.
2. A statement of qualifications is invalid if it has not been deposited at the designated location prior to the time and date for receipt of RFQ indicated in the Advertisement for RFQ or prior to any extension thereof issued by the County of Will.
3. Each respondent shall carefully examine all documents and all addenda thereto; and, shall thoroughly familiarize itself with the detailed requirements thereof prior to submitting a statement of qualifications. Should a respondent find discrepancies, ambiguities or omissions in documents; or, be in doubt as to meaning, shall at once, and in any event not later than seven (7) days prior to RFQ due date, notify the County of Will. If necessary, the County of Will shall issue a written addendum to all respondents. The County of Will is not responsible for any oral instructions. All inquiries shall be directed to Rita Weiss in writing at: rweiss@willcountyillinois.com. After responses are received by the County, the respondent will make no allowance for oversight.

REJECTION OF RESPONSES:

The respondent acknowledges the right of the County of Will to reject any or all statements of qualifications, to waive any non-material informality or irregularity in any statements of qualifications received, and to accept the statements of qualifications deemed most favorable to the interest of the County of Will after all have been examined and evaluated. In addition, the respondent recognizes the right of the County of Will to reject a statement of qualifications if it is in any way incomplete or irregular.

CONTRACT COMMENCEMENT:

The contract is expected to commence on or after July 19, 2018.

NON-DISCRIMINATION:

The respondent shall at all times observe and comply with any applicable laws, statutes, regulations or the like relating in any way to civil rights including but not limited to the Public Works Employment Discrimination Act, 775 ILCS 10/0.01 et seq.

DEFAULT:

In case of default by the successful respondent, the County of Will may procure the services from other sources and may deduct from the unpaid balance due the successful respondent any of its costs resulting from the default, and the prices paid by the County of Will shall be considered the prevailing market price at the time such purchase is made.

HOLD HARMLESS CLAUSE:

The respondent will save and hold harmless the County of Will from and against all causes of action, liabilities, claims, demands and damages of whatsoever kind or nature arising out of or connected with the performance of services by the respondent, whether such injury, death, loss or damage shall have been occasioned by the negligence of the respondent, or a sub-consultant of the respondent, or their employees, or otherwise. The respondent will defend at its own expense, any actions based thereon and shall pay all charges of reasonable attorneys, all costs, damages and other expenses arising therefrom. All obligations arising from this clause shall survive termination of the agreement resulting from award of a contract derived from this RFQ.

TAX EXEMPTION:

The County of Will is exempt from Federal, State and Municipal Taxes.

RESPONSE EVALUATIONS:

The respondent acknowledges the right of the County of Will to reject any statements of qualifications not in compliance with the RFQ and the right to reject all statements of qualifications and the right to waive any non-material informalities or irregularities for any statements of qualifications received; and, to accept the most responsible, responsive statements of qualifications after all responses have been examined and evaluated.

Rankings of the top three (3) respondents deemed most qualified and experienced based upon their respective statements of qualifications are expected to be presented during the regularly scheduled meeting of the Will County Board's Capital Improvements Committee in June 2018. The respondent deemed most qualified and experienced by the Evaluation Committee shall be assigned the highest ranking, [the number, one (1)]; and, the remaining respondents shall be ranked accordingly in ascending numeric order.

Also, the Will County Board's Capital Improvements Committee is expected to release the Will County Executive's Office to begin contract negotiations with the highest ranked respondent following the regularly scheduled meeting in June 2018. If contract negotiations with the highest ranked respondent reach a stalemate, the Will County Executive shall be authorized to begin contract negotiations with the second highest ranked respondent, following the identical process through the third highest ranked respondent, if required.

TERMINATION:

Either party hereto may, at any time during the term hereof, terminate the contract, with or without cause, upon thirty (30) days written notice to the other party of such termination. At the end of said thirty (30) days notice period, the contract shall be terminated.

Immediately upon the termination of the contract for any reason, all debts, obligations and liabilities theretofore accrued between the respondent and the County of Will shall be paid, performed and discharged except for the provisions of the Hold Harmless Clause which shall survive any termination of a contract resulting from this RFQ.

COMPLIANCE WITH APPLICABLE LAW:

In all aspects relative to the performance of their respective obligations under this contract, the respondent and County of Will shall conduct their respective businesses in accordance with all applicable federal, state and local laws.

CHOICE OF LAW

Responses to this RFQ and any agreement connected herewith shall be governed by the laws of the State of Illinois, without regard to conflict of law provisions.

VENUE

Venue for any cause of action related to this RFQ and any agreement connected herewith shall be filed with the Twelfth Judicial Circuit, Will County, Illinois.

ILLINOIS FREEDOM OF INFORMATION ACT

Any and all submissions to the County of Will become the property of the County of Will and these and any late submissions will not be returned. Responses will be open to the public under the Illinois Freedom of Information Act (FOIA) (5 ILCS 140) and other applicable laws and rules, unless you request in your response that we treat certain information as exempt. We will not honor requests to exempt entire responses. You must show the specific grounds in FOIA or other law or rule that support exempt treatment. If you request exempt treatment, you must submit an additional copy of the response with exempt information deleted. This copy must tell the general nature of the material removed and shall retain as much of the response as possible. In the event the County of Will receives a request for a document submitted, the County of Will shall provide notice to the respondent, as soon as practicable. Regardless, the respondent will be responsible for any costs or damages associated with defending any request for exempt treatment. Furthermore, respondent warrants that County of Will's responses to requests for a document submitted that is not requested to be exempt will not violate the rights of any third party.

Please be advised that if your response is accepted by the County of Will and a contract between the respondent and County of Will results for subsequent negotiations, all related records maintained by, provided to, or required to be provided to the County of Will during the contract duration are subject to FOIA. In the event the County of Will receives a request for a document relating to the respondent, its provision of services, or the arranging for the provision of services, the County of Will shall provide notice to the respondent as soon as practicable; and, within the period available under FOIA, respondent may then identify those records, or portions thereof, that it in good faith believes to be exempt from production and the justification for such exemption. Regardless, respondent will be responsible for any costs or damages associated with defending the request for exempt treatment. Furthermore, respondent will warrant that County of Will's responses to requests for a document relating to the respondent, its provision of services, or the arranging for the provision of services, or the arranging for the provision of services, will not violate the rights of any third party.

Please be advised also that FOIA provides that any record in the possession of a party with whom the County of Will has contracted to perform a governmental function on behalf of the County of Will, and that directly relates to the governmental function and is not otherwise exempt under FOIA is considered a public record of the County of Will for purposes of FOIA 5 ILCS 140/7(2). As such, upon request by the County of Will (or any of its officers, agents, employees or officials), the respondent shall provide to the County of Will at no cost and within the timeframes of FOIA, a copy of any "public record" as required by FOIA and in compliance with the provisions of FOIA. After request by the County of Will, the respondent may then identify those records, or portions thereof, that it in good faith believes to be exempt from production and the justification for such exemption. Regardless, the respondent will be responsible for any costs or damages associated with defending the request for exempt treatment.

SUBMITTAL REQUIREMENTS:

Each of the following items shall be submitted by the time mentioned herein in order for the response to be considered:

One (1) complete original plus eight (8) copies; and, one (1) digital copy as a searchable PDF of all submitted materials, on a USB smart drive. At a minimum, the information submitted for review should include:

1. Brief history of firm.
2. Type of firm (corporation, partnership, sole proprietor, etc.)
3. Number of employees, technical disciplines, etc.
4. A simple organizational chart identifying key members of the firm that will be assigned to this Will County project.
5. The availability of principals of the firm to work on projects.
6. Names and résumés of key personnel assigned to this project
7. Names of major trade contractors planned to be used on this project, indicating name, specialty and address for each including but not limited to: sitework, concrete, structural steel, mechanical, electrical, plumbing, fire protection, information technology and security.
8. Provide proof and values of professional liability and general liability insurance carried by the firm.
9. A minimum of three (3), but no more than five (5) similar, county and/or municipal projects completed by your firm within the past seven (7) years, including current contact information for the owner.
10. Information relative to budgeted and actual cost, projected and actual project schedule, and actual project completion history, of three (3) to five (5) completed county and/or municipal projects by your firm during the past seven (7) years.
11. A list of county and/or other municipal references including client name, address, telephone number and persons to contact for the above named projects from both the project management and financial perspectives.
12. Appropriate visual representations of related project experience.
13. A list of all litigation, court proceedings, mediation or alternative resolution proceedings involving the firm/staff members regarding past or present project performance.
14. Completion of Certification of Compliance with Illinois Drug Free Workplace Act.
15. Completion of Certificate Regarding Sexual Harassment Policy.
16. Completion of Prime Contractor Certification.
17. Completion of RFQ Form.
18. Completion of Receipt of Addenda Form (if addenda are issued).

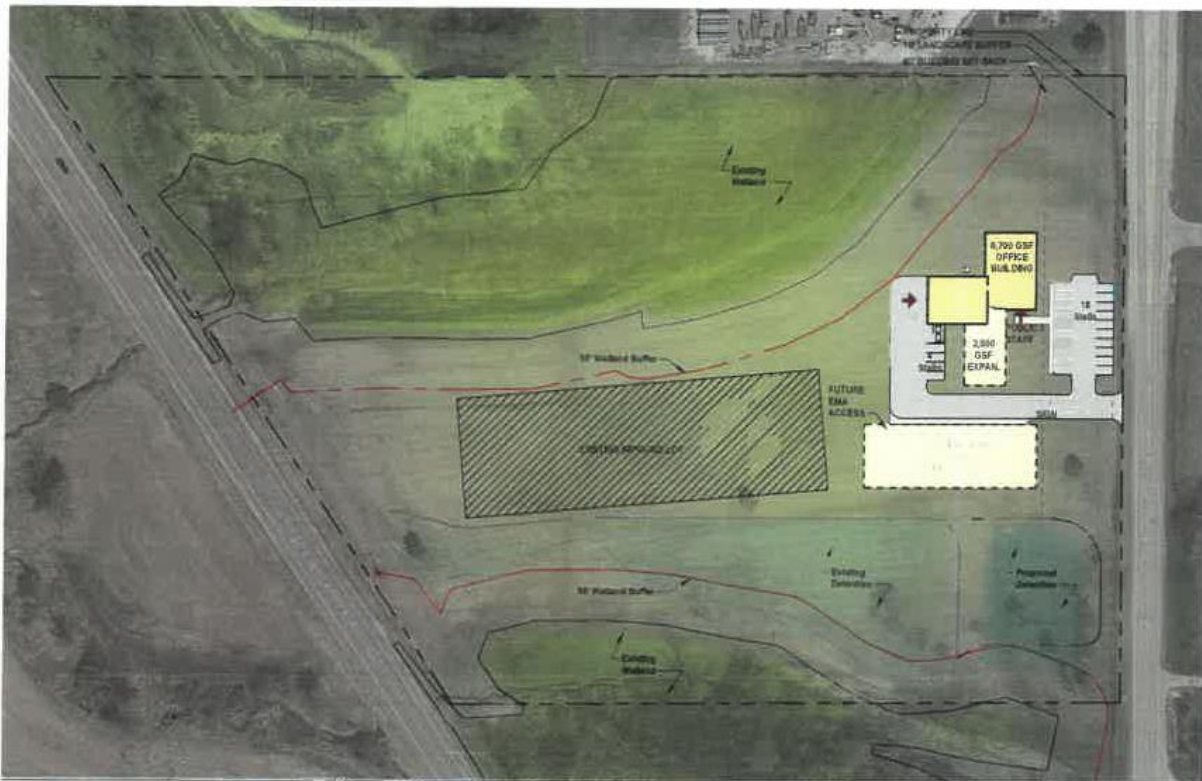
**REQUEST FOR QUALIFICATIONS (RFQ) FOR:
PROFESSIONAL CONSTRUCTION MANAGEMENT SERVICES, AGENCY (CMA)
FOR THE NEW WILL COUNTY ANIMAL CONTROL AND EMA EQUIPMENT STORAGE BUILDINGS
LOCATED SOUTH OF LARAWAY ROAD AT CHERRY HILL ROAD**

OVERVIEW:

The Will County Animal Control Department is currently located in leased space at 1200 S. Cedar Rd. in New Lenox, Illinois and is responsible for responding to animal control complaints received from residents living in the unincorporated areas of Will County.

In a recent decision by county officials, plans are underway for a new, 6,700 s.f. building that will become home to the Animal Control Department. The project is located on county-owned property directly south of the County Department of Transportation, with access from Cherry Hill Road.

Additionally, design development for a new, separate 10,000 s.f. equipment storage building for use by the Will County Emergency Management Agency, is also underway. This new building will also be located on the same site, as shown below:



Both new buildings are single story, slab-on-grade, constructed from durable and sustainable materials. And although the county is not seeking formal LEED certification, expectations are that design and construction will include energy efficient, durable, low maintenance features that will effectively and efficiently serve the county's needs well into the future. Generally, the scope of work includes, but is not necessarily limited to: site work, site utilities, excavation, concrete, structural steel, masonry, exterior metal stud framing, misc. metals, insulation, roofing, glass/glazing, mechanical, electrical, plumbing, fire protection, building controls, information-technology, communications, interior carpentry, acoustical ceilings, standard finishes, paving and landscaping.

A teaming commitment between the Owner, CMA and Architect/Engineer (A/E) is required during all project phases. Overall, the CMA shall be responsible for developing and maintaining the project schedule, budget, and quality management plan throughout pre-construction, construction and post-construction. Other expectations, duties, responsibilities and requirements that may occur as a result of responses to this RFQ will be further articulated by the County of Will during contract negotiations.

Project Schedule

The approximate timeline, including targeted milestones for this project is outlined as follows:

Pre-Construction Phase

Design Development	Completed by: June 30, 2018
Construction Documents	Completed by: July 25, 2018
Construction Procurement	Completed by: Aug. 24, 2018

Construction Phase

Construction	Substantial Completion by May 31, 2019
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Post-Construction Phase

Project Close-out/Owner Occupancy	Completed by: June 30, 2018
Warranty Period	Start / Finish: May 31, 2019 / May 31, 2020
Final Completion Date	Completed by: July 31, 2019

Pre-Construction Phase Services

Upon contract award, the CMA shall be responsible for developing and maintaining the detailed Master Project Schedule which, currently has a scheduled duration of thirteen (13) months. During the course of the project, the CMA shall meet with the A/E to arrange and coordinate working meetings with the Will County Executive (WCE), Will County Board Members and/or their designees (WCB), the Will County Animal Control Department (AC) and Will County Emergency Management Agency (EMA) and others as deemed necessary to address all project related design and construction issues while adhering to the Master Project Schedule.

Schematic Design

The Schematic Design shall include (at a minimum): a proposed site plan, physical size and characteristics of the building(s), preliminary elevations and sections; plus, contemplated building systems and corresponding operational layouts of the facility. An itemized cost estimate and baseline schedule for completion of design development and construction phase activities shall be prepared by the CMA and included for presentation to elected Will County Officials by the CMA for approval prior to proceeding with Design Development.

Design Development

1. Reconcile Schematic Design (SD) Phase schedule and budget with details derived from Design Development (DD) Phase.
2. Schedule / attend meetings with the A/E, WCE, WCB, AC, EMA and WC Land Use Department (Land Use), as required.
3. Research different construction materials for cost effectiveness and availability.
4. Consult with the WCE and Land Use regarding site conditions, site use and site development.
5. Develop a provisional and final detailed project schedule using industry standard software indicating methods and sequencing of procurement, permitting, construction and closeout. Include time requirements for sequences and durations, milestones date for receipt and approval of design documents, receipt of regulatory approvals and permits, preparation and processing of shop drawings and samples, delivery of materials or equipment requiring long-lead times, project procurement schedule, and construction completion. This includes updates of project schedule for review and approval by the WCE/B.

6. Provide and implement procedures for both quality control and schedule adherence.
7. Perform constructability reviews of the design documents, as required.
8. Provide detailed cost estimates at the SD, 50% and 100% DD milestones to include itemizations for each major trade. Identify perceived savings or overruns.
9. In conjunction with the WCE/B and A/E develop value-engineering options, as required.

Construction Documents

1. At the 100% Design Development milestone, provide the Final Cost Estimate for the project, itemized in current CSI format that includes the CMA's detailed quantity take-offs and cost estimate for each Division. CMA shall utilize the Final Cost Estimate as the **costing model** for the project, towards which all project costs will be compared.
2. CMA understands that project will be bid at the trade level in accordance with all applicable federal, state and county requirements.
3. In consultation with the WCE/B, identify qualified, experienced local trade and specialty contractors for each major and special trade category as defined by the final cost estimate.
4. In conjunction with the A/E, subdivide the work into bid packages that encourage bids from qualified local and minority / women contractors, suppliers and vendors.
5. Provide a detailed construction schedule with precise timeline for release of bid packages.

Construction Procurement

1. Schedule and conduct pre-bid conferences in conjunction with the WCE/B.
2. Produce and distribute bid documents in conjunction with Will County's Director of Purchasing.
3. Plan, schedule and monitor bid activity, seeking clarifications on technical issues from the A/E.
4. Upon receipt of bids for all major trade categories, reconcile total project cost with the Final Cost Estimate (developed at 100%) DD for presentation to the County of Will.
5. In accordance with established protocols and meeting schedules, present recommendations for award of trade contracts to the WCE/B.

Construction Phase Services

1. Maintain experienced, qualified, full-time, on-site, staff for construction, quality and safety management.
2. Establish and maintain industry standard trade coordination procedures.
3. Schedule and coordinate completion of all "Mock-Ups" required by WCE/B and/or A/E.
3. Develop and maintain a detailed project schedule, including delivery, approvals, inspections, testing, construction and occupancy.
4. Schedule, conduct and provide precise documentation for weekly job site coordination / safety meetings.
5. Proactively ensure trade contractor compliance with contract documents, project schedule, safety protocols and quality control standards.
6. Maintain a user-friendly, efficient, system for tracking review and approval of all submittals.
7. Maintain records and submit bi-weekly reports and formal monthly reports to the WCE/B.
8. Develop and provide cost controls through monthly progress payment review and verifications according to the approved schedule and contract amounts.
9. Ensure that trade contractors develop and maintain as-built drawings for the duration of the project.
10. Facilitate and coordinate Furniture, Fixtures & Equipment (FF&E) installations with the A/E on behalf of the WCE/B.
11. Coordinate post-completion activities, including the assembly of guarantees, manuals, closeout documents, training, regulatory approvals and final acceptance by the County of Will.
12. Coordinate and monitor resolution of remaining all punch-list items to the complete satisfaction of the County of Will.
13. Coordinate all building systems commissioning requirements with the Cx (Construction agent).

Post Construction Phase Services

1. Provide move management services for the WCE/B, as required.
2. Finalize as-built drawings and submit to the A/E for compilation of record documents.
3. Assist the WCE/B, AC and EMA in transition to occupancy
4. Receive, record and address all warranty issues.
5. Resolve all warranty issues to the satisfaction of the A/E, WCE/B, AC and EMA.

TENTATIVE DATES / SELECTION PROCESS / PROJECTED MILESTONES:

May 2, 2018	Issue RFQ to potential respondents
May 11, 2018	Mandatory Pre-Submittal Conference
May 16, 2018	Deadline for receipt of written questions, submit to: rweiss@willcountyillinois.com
May 23, 2018	Issuance of addenda responding to written questions
May 30, 2018	One (1) original, eight (8) copies, and one (1) digital copy as a searchable PDF of all submitted materials on USB smart drive by 3:00 PM to: Will County Purchasing Department 302 North Chicago Street Joliet, IL 60432
May 30, 2018	Qualifications distributed to Evaluation Committee
June 08, 2018	Evaluation Process Completed
June 13, 2018	Interviews
June 19, 2018	Evaluation Committee results presented to the Will County Capital Improvements Committee. Committee authorizes contract negotiations.
July 19, 2018	Contract Award Resolution for Will County Board review and approval

The firm receiving the highest ranking by the Evaluation Committee will be notified and asked to begin contract negotiations following approval by the Capital Improvements Committee. If, after discussion and negotiation, the parties do not agree on mutually acceptable terms, the County of Will may terminate negotiations with the selected firm and, in its sole discretion, enter into negotiations with the next ranked firm, withhold the award, elect not to proceed, or re-solicit new proposals.

PRIME CONTRACTOR CERTIFICATION:

The undersigned hereby certifies that _____

Company Name

Is not barred from contracting with any unit of State or local government as a result of a violation of either Section 33E-3 or 33E-4 of the Criminal Code of 1961.

Name of Authorized Representative

Title

Signature

Date

Note: A person who makes a false certificate commits a Class 3 Felony.

Sections 33E-3 and 33E-4 provide as follows:

33E-3. Bid-rigging. A person commits the offense of bid-rigging when he knowingly agrees with any person who is, or but for such agreement would be, a competitor of such person concerning any bid submitted or not submitted by such person or another to a unit of State or local government when with the intent that the bid submitted or not submitted will result in the award of a Contract to such person or another and he either (1) provides such person or receives from another information concerning the price or other material term or terms of the bid which would otherwise not be disclosed to a competitor in an independent noncollusive submission of bids or (2) submits a bid that is of such a price or other material term or terms that he does not intend the bid to be accepted.

Bid-rigging is a Class 3 felony. Any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be barred for 5 years from the date of conviction from Contracting with any unit of State or local government. No corporation shall be barred from Contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to Contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation as provided in paragraph (2) of subsection (a) of Section 5-4 of this Code.

33E-4 Bid rotating. A person commits the offense of bid rotating when, pursuant to any collusive scheme or agreement with another, he engages in a pattern over time (which, for the purposes of this Section, shall include at least 3 Contract bids within a period of 10 years, the most recent of which occurs after the effective date of this amendatory Act of 1988) of submitting sealed bids to units of State or local government with the intent that the award of such bids rotates, or is distributed among, persons or business entities which submit bids on a substantial number of the same Contracts. Bid rotating is a Class 2 felony. Any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be permanently barred from Contracting with any unit of State or local government. No corporation shall be barred from Contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to Contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation as provided in paragraph (2) of subsection (a) of Section 5-4 of this Code.

Possible violations of Section 33 can be reported to the Office of the Will County State's Attorney at (815) 727-8453.

RFQ FORM

SUBMIT TO:

WILL COUNTY
PURCHASING DEPARTMENT
302 N. CHICAGO STREET
JOLIET, IL 60432

Date Released: May 2, 2018
Due: May 30, 2018, 3:00 PM

#2018-57
RFQ: CMA for
Animal Control/
EMA Storage Bldg

NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____ Please Check One:

Minority Vendor

CONTACT: _____ Yes _____ No _____

SOC. SEC # or

PHONE: _____ FAX: _____ FEIN: _____

EMAIL: _____

Agency Name and Delivery Address:	WILL COUNTY BOARD 302 N. CHICAGO STREET, JOLIET, IL 60432
For Additional information contact:	RITA WEISS, PURCHASING DIRECTOR, rweiss@willcountyillinois.com

Signed By: _____ Title: _____

Authorized Representative of Company

Receipt of Addenda Form:

Date Released: May 2, 2018
Due: May 30, 2018, 3:00 PM

WILL COUNTY
PURCHASING DEPARTMENT
302 N. CHICAGO STREET
JOLIET, IL 60432

#2018-57
RFQ: CMA for
Animal Control/
EMA Storage Bldg

NAME _____ SOC. SEC. or
F.E.I.N. # _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____ **Please check one:**

CONTACT _____ **Minority Vendor** yes no

PHONE _____ FAX _____ EMAIL _____

ADDENDUM RECEIPT: Receipt of the following Addendum to the RFQ is hereby acknowledged:

No. _____, dated _____, signed _____

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No. _____, dated _____, signed _____

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No. _____, dated _____, signed _____

**LATE RESPONSES CANNOT BE
ACCEPTED!**

<u>Respondents Return Address:</u>	
<u>RFQ #:</u>	2018-57 RFQ for CMA Services
<u>DUE DATE:</u>	05/30/2018
<u>DUE:</u>	3:00 P.M.
DATED MATERIAL-DELIVER IMMEDIATELY WILL COUNTY PURCHASING DEPARTMENT 302 N. CHICAGO ST., 2ND FLOOR JOLIET, IL 60432	

PLEASE
CUT OUT AND AFFIX THIS BID LABEL (ABOVE) TO
THE OUTERMOST PACKAGE OF YOUR SEALED RESPONSE
TO HELP ENSURE PROPER DELIVERY!

**LATE RESPONSES CANNOT BE
ACCEPTED!**