



OFFICE OF WILL COUNTY EXECUTIVE
LAWRENCE M. WALSH

Will County Office Building – 302 N Chicago Street – Joliet, Illinois 60432

Rita Weiss
Purchasing Director

(815) 740-4605
Fax (815) 740-4604
rweiss@willcountyillinois.com

July 27, 2018

To Whom It May Concern:

You are invited to submit your proposal to the Request for Qualifications (RFQ) for the preparation of a Regional Analysis of Impediments, inclusive of the County of Will (County), City of Joliet (City), and Housing Authority of Joliet (HAJ).

RFQ's will be received in the Purchasing Department, Will County Office Building, 302 North Chicago Street, 2nd floor, Joliet, IL 60432, **not later than 4:00 p.m., "as so indicated by the time stamp clock of Will County", Friday, August 24, 2018.**

The bidder acknowledges the right of the County of Will to reject any or all proposals and to waive non-material informality or irregularity in any statement of qualifications received in whole or part as may be specified in the solicitation.

Should you have any questions regarding this RFQ, please contact Rita Weiss, Purchasing Director, via email at rweiss@willcountyillinois.com.

We welcome your proposal.

Sincerely,

Rita Weiss

Rita Weiss
Purchasing Director

**ADVERTISEMENT OF REQUEST FOR QUALIFICATIONS
REGIONAL ANALYSIS OF IMPEDIMENTS**

SEALED PROPOSALS TO THE REQUEST FOR QUALIFICATIONS (RFQ) FOR THE PREPARATION OF A REGIONAL ANALYSIS OF IMPEDIMENTS INCLUSIVE OF THE COUNTY OF WILL (COUNTY), CITY OF JOLIET (CITY), AND HOUSING AUTHORITY OF JOLIET (HAJ) WILL BE RECEIVED AT THE WILL COUNTY PURCHASING DEPARTMENT, WILL COUNTY OFFICE BUILDING, 302 N. CHICAGO ST., JOLIET, IL 60432, UNTIL THE HOUR OF 4:00 P.M., FRIDAY, AUGUST 24, 2018.

SPECIFICATIONS AND CONDITIONS OF THE RFQ ARE AVAILABLE AT www.demandstar.com OR www.willcountyillinois.com OR FROM THE PURCHASING DEPARTMENT, 2ND FLOOR, WILL COUNTY OFFICE BUILDING, 302 N. CHICAGO ST., JOLIET, IL 60432, AND purchasing@willcountyillinois.com.

THE TENDERING OF A PROPOSAL TO THE COUNTY SHALL BE CONSTRUED AS ACCEPTANCE OF THE SPECIFICATIONS. THE BIDDER ACKNOWLEDGES THE RIGHT OF THE COUNTY OF WILL TO REJECT ANY OR ALL PROPOSALS AND TO WAIVE NON-MATERIAL INFORMALITY OR IRREGULARITY IN ANY RFQ RECEIVED IN WHOLE OR IN PART, AS SPECIFIED IN THE SOLICITATION.

BY ORDER OF THE WILL COUNTY EXECUTIVE, LAWRENCE M. WALSH.

INSTRUCTIONS TO VENDORS

GENERAL SPECIFICATIONS:

You are invited to submit your proposal to the Request for Qualifications (RFQ) for the preparation of a Regional Analysis of Impediments, inclusive of the County of Will (County), City of Joliet (City), and Housing Authority of Joliet (HAJ).

PROPOSALS:

Sealed statements of qualification will be received in the Purchasing Department, 2nd floor, Will County Office Building, 302 N. Chicago St., Joliet, IL 60432, **not later than Friday, August 24, 2018, by 4:00 p.m. "as so indicated by the time stamp clock of Will County"**. **STATEMENTS OF QUALIFICATION RECEIVED AFTER THIS TIME WILL NOT BE ACCEPTED.**

Sealed statements of qualification must be made in accordance with the instructions contained herein. All specifications and terms as attached hereto shall be used to form the Contract for the work to be performed.

Statements of qualification shall be submitted to the County of Will in a sealed package marked with the vendor's name and address and the notation:

SEALED PROPOSAL: 2018-61 REGIONAL ANALYSIS OF IMPEDIMENTS RFQ

PROPOSALS DUE: Friday, August 24, 2018 - 4:00 P.M.

Sealed statements of qualification shall be addressed to the Will County Purchasing Department, Will County Office Building, 302 N. Chicago St., Joliet, IL 60432.

SIGNATURE OF PROPOSALS:

The signature on statement of qualification documents shall be that of an authorized representative of vendor. An officer or agent of the offering vendor who is empowered to bind the vendor in a contract shall sign the statements of qualification and any clarifications thereto. Will County bears no responsibility in determining the authority of the signer and is entitled to rely on the representation of authority.

Each vendor, by making and signing his/her statement of qualification, represents that he/she has read and understands the solicitation documents. **Any statement of qualification not containing said signed documents shall be non-conforming and shall be rejected.**

BID BOND/PERFORMANCE BOND:

No Bid Bond or Performance Bond is required.

PROCEDURES:

1. The statement of qualifications must be prepared as requested in the “Response to RFQ” section and one (1) original, five (5) copies and one digital copy as a searchable PDF on a USB smart drive of all materials
2. A statement of qualifications is invalid if it has not been deposited at the designated location prior to the time and date for receipt of RFQ indicated in the Advertisement for RFQ or prior to any extension thereof issued to the vendors.
3. Each vendor shall carefully examine all documents and all addenda thereto, and shall thoroughly familiarize itself with the detailed requirements thereof prior to submitting a statement of qualifications. Should a vendor find discrepancies, ambiguities or omissions in documents, or should it be in doubt as to their meaning, it shall at once, and in any event not later than seven (7) days prior to RFQ due date, notify the County of Will. The County, if necessary, will send a written addendum to all vendors. The County of Will is not responsible for any oral instructions. All inquiries shall be directed to Rita Weiss in writing at rweiss@willcountyillinois.com. After RFQ’s are received, the vendor will make no allowance for oversight.

REJECTION OF RFQ’S:

The vendor acknowledges the right of the County of Will to reject any or all statements of qualification, to waive any non-material informality or irregularity in any statements of qualification received, and to accept the statement of qualifications deemed most favorable to the interest of the County of Will after all have been examined and evaluated. In addition, the vendor recognizes the right of the County of Will to reject a statement of qualification if it is in any way incomplete or irregular.

CONTRACT COMMENCEMENT:

The contract is expected to commence on or after November 1, 2018.

NON-DISCRIMINATION:

The Contractor shall at all times observe and comply with any applicable laws, statutes, regulations or the like relating in any way to civil rights including but not limited to the Public Works Employment Discrimination Act, 775 ILCS 10/0.01 et seq.

DEFAULT:

In case of default by the successful vendor, the County of Will may procure the articles or services from other sources and may deduct from the unpaid balance due the successful vendor any of its costs resulting from the default, and the prices paid by the County of Will shall be considered the prevailing market price at the time such purchase is made.

HOLD HARMLESS CLAUSE:

The vendor will save and hold harmless the County of Will from and against all causes of action, liabilities, claims, demands and damages of whatsoever kind or nature arising out of or connected with the performance of services by the vendor, whether such injury, death, loss or damage shall have been occasioned by the negligence of the vendor, or a subcontractor of the vendor, or their employees, or otherwise. The vendor will defend at its own expense any actions based thereon and shall pay all charges of reasonable attorneys, all costs, damages and other expenses arising therefrom. All obligations arising from this clause shall survive termination of the agreement resulting from award of this proposal.

TAX EXEMPTION:

The County of Will is exempt from Federal, State and Municipal Taxes.

AWARDING OF QUALIFIED VENDOR:

The vendor acknowledges the right of the County of Will to reject any statements of qualification not in compliance with the RFQ and the right to reject all statements of qualification and the right to waive any non-material informalities or irregularities for any statements of qualification received, and to accept the most responsible, responsive statements of qualification after all responses have been examined and evaluated.

The selection of vendor is expected to be approved at the October 20, 2018 meeting of the Will County Board.

TERMINATION:

Either party hereto may, at any time during the term hereof, terminate the contract, with or without cause, upon thirty (30) days written notice to the other party of such termination. At the end of said thirty (30) days' notice period, the contract shall be terminated.

Immediately upon the termination of the contract for any reason, all debts, obligations and liabilities theretofore accrued between the vendor and Will County will be paid, performed and discharged except for the provisions of the Hold Harmless Clause which shall survive any termination of the Agreement resulting from the award of this proposal.

COMPLIANCE WITH APPLICABLE LAW:

In all aspects relative to the performance of their respective obligations under this contract, the vendor and Will County shall conduct their respective businesses in accordance with all applicable federal, state and local laws.

CHOICE OF LAW

The response to this RFQ and any agreement connected herewith shall be governed by the laws of the State of Illinois, without regard to conflict of law provisions.

VENUE

Venue for any cause of action related to this RFQ and any agreement connected herewith shall be in the Twelfth Judicial Circuit, Will County, Illinois.

ILLINOIS FREEDOM OF INFORMATION ACT

Any and all submissions to the County of Will become the property of the County of Will and these and any late submissions will not be returned. Your proposal will be open to the public under the Illinois Freedom of Information Act (FOIA) (5 ILCS 140) and other applicable laws and rules, unless you request in your proposal that we treat certain information as exempt. We will not honor requests to exempt entire proposals. You must show the specific grounds in FOIA or other law or rule that support exempt treatment. If you request exempt treatment, you must submit an additional copy of the proposal with exempt information deleted. This copy must tell the general nature of the material removed and shall retain as much of the proposal as possible. In the event the County of Will receives a request for a document submitted, the County of Will shall provide notice to contractor as soon as practicable. Regardless, contractor will be responsible for any costs or damages associated with defending your request for exempt treatment. Furthermore, contractor warrants that County of Will's responses to requests for a document submitted that is not requested to be exempt will not violate the rights of any third party.

Please be advised that if your proposal is accepted by the County of Will all related records maintained by, provided to, or required to be provided to the County of Will during the contract duration are subject to FOIA. In the event the County of Will receives a request for a document relating to contractor, its provision of services, or the arranging for the provision of services, the County of Will shall provide notice to contractor as soon as practicable and, within the period available under FOIA, contractor may then identify those records, or portions thereof, that it in good faith believes to be exempt from production and the justification for such exemption. Regardless, contractor will be responsible for any costs or damages associated with defending the request for exempt treatment. Furthermore, contractor will warrant that County of Will's responses to requests for a document relating to contractor, its provision of services, or the arranging for the provision of services, will not violate the rights of any third party.

Please be advised also that FOIA provides that any record in the possession of a party with whom the County of Will has contracted to perform a governmental function on behalf of the County of Will, and that directly relates to the governmental function and is not otherwise exempt under FOIA is considered a public record of the County of Will for purposes of FOIA.

5 ILCS 140/7(2). As such, upon request by the County of Will (or any of its officers, agents, employees or officials), the contractor shall provide to the County of Will at no cost and within the timeframes of FOIA a copy of any "public record" as required by FOIA and in compliance with the provisions of FOIA. After request by the County of Will, contractor may then identify those records, or portions thereof, that it in good faith believes to be exempt from production and the justification for such exemption. Regardless, contractor will be responsible for any costs or damages associated with defending the request for exempt treatment.

SUBMITTAL REQUIREMENTS:

Each of the following items shall be submitted by the time mentioned herein in order that the bid will be considered:

1. Complete bound original and eight (8) complete, bound copies, clearly marked, and one digital copy as a searchable PDF on a USB smart drive or CD of all materials
2. Signed Copy of RFQ Form
3. Signed Copy of Addenda Form
4. Signed Prime Contractor Certification Form

PRIME CONTRACTOR CERTIFICATION:

The undersigned hereby certifies that _____
Name of Company

is not barred from contracting with any unit of State or local government as a result of a violation of either Section 33E-3 or 33E-4 of the Criminal Code of 1961.

Representative of Company

Title

Signature

Date

Note: A person who makes a false certificate commits a Class 3 Felony.

Sections 33E-3 and 33E-4 provide as follows:

33E-3. Bid-rigging. A person commits the offense of bid-rigging when he knowingly agrees with any person who is, or but for such agreement would be, a competitor of such person concerning any bid submitted or not submitted by such person or another to a unit of State or local government when with the intent that the bid submitted or not submitted will result in the award of a Contract to such person or another and he either (1) provides such person or receives from another information concerning the price or other material term or terms of the bid which would otherwise not be disclosed to a competitor in an independent noncollusive submission of bids or (2) submits a bid that is of such a price or other material term or terms that he does not intend the bid to be accepted.

Bid-rigging is a Class 3 felony. Any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be barred for 5 years from the date of conviction from Contracting with any unit of State or local government. No corporation shall be barred from Contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to Contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation as provided in paragraph (2) of subsection (a) of Section 5-4 of this Code.

33E-4 Bid rotating. A person commits the offense of bid rotating when, pursuant to any collusive scheme or agreement with another, he engages in a pattern over time (which, for the purposes of this Section, shall include at least 3 Contract bids within a period of 10 years, the most recent of which occurs after the effective date of this amendatory Act of 1988) of submitting sealed bids to units of State or local government with the intent that the award of such bids rotates, or is distributed among, persons or business entities which submit bids on a substantial number of the same Contracts. Bid rotating is a Class 2 felony. Any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be permanently barred from Contracting with any unit of State or local government. No corporation shall be barred from Contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to Contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation as provided in paragraph (2) of subsection (a) of Section 5-4 of this Code.

Possible violations of Section 33 can be reported to the Office of the Will County State's Attorney at (815) 727-8453.



EQUAL HOUSING
OPPORTUNITY

REQUEST FOR QUALIFICATIONS

Regional Analysis of Impediments



County of Will

City of Joliet

Housing Authority of Joliet

Request Issued: July 27, 2018

Submittals must be received by

August 24, 2018

4:00 p.m.

Request for Qualifications

Regional Analysis of Impediments

A. INTRODUCTION

The purpose of this Request for Qualifications (RFQ) is to solicit proposals from qualified firms, hereinafter referred to as “Consultant”, for the preparation of a Regional Analysis of Impediments, hereinafter referred to as “Regional AI”, inclusive of the County of Will (County), City of Joliet (City), and Housing Authority of Joliet (HAJ) hereinafter referred to “Collaborative”. The Regional AI shall be conducted in accordance with the necessary requirements and guidelines under the Federal Regulations and current Department of Housing and Urban Development guidance. The Regional AI will be used to evaluate, monitor, address, and resolve Fair Housing issues in the county as a whole.

B. PROJECT BACKGROUND

The Collaborative consists of three HUD entitlement entities, County of Will, City of Joliet and Housing Authority of Joliet. The County as a whole is approximately 850 square miles and is home to 689,529 people in 36 communities and 24 townships.

C. AFFIRMATIVELY FURTHERING FAIR HOUSING

On July 16, 2015, HUD published in the Federal Register its Affirmatively Furthering Fair Housing (AFFH) final rule. The AFFH final rule provided HUD program participants with a revised planning approach to assist them in meeting their legal obligation to affirmatively further fair housing. To assist HUD program participants in meeting this obligation, the AFFH rule provided that program participants must conduct an Assessment of Fair Housing (AFH) using an “Assessment Tool.” The AFFH regulations are codified in 24 CFR part 5, subpart A (§§5.150-5.168).

On January 5, 2018, at 83 FR 683, HUD published a Federal Register notice extending the time frame applicable to local government consolidated plan program participants but has since then withdrawn the January 5, 2018, notice. In the meantime, as explained in the notice withdrawing the Local Government Assessment Tool, Consolidated Plan program participants that have not yet submitted an assessment using a HUD-provided assessment tool that must be accepted, must nonetheless continue to comply with existing, ongoing legal obligations to affirmatively further fair housing.

Pursuant to 24 CFR 5.160(a)(3), until a Consolidated Plan program participant submits its first accepted AFH, it will continue to provide the AFFH certification with its Consolidated Plan, in accordance with the requirements that existed prior to August 17, 2015. Those requirements obligate a program participant to certify that it will affirmatively further fair housing, which means that it will conduct an analysis of impediments (AI) to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting the analysis and actions. Program participants are hereby reminded that the legal obligation to affirmatively further fair housing remains in effect, and that HUD places a high priority upon the responsibility of program participants to ensure that their AIs serve as effective fair housing planning tools.

For Consolidated Plan program participants that are starting a new 3-5-year Consolidated Plan cycle that begins before their due date for an AFH, the AI should continue to be in accordance with the HUD Fair Housing Planning Guide (1996). The data HUD has developed in order to implement the AFFH rule will remain available for program participants to use in conducting their AIs. HUD encourages program participants to collaborate to develop a regional AI, as regional collaborations provide an opportunity for program participants to share resources and address fair housing issues that cross jurisdictional boundaries.

D. PURPOSE

The purpose of the Analysis of Impediments to Fair Housing Choice is to:

- Serve as the substantive, logical basis of Fair Housing Planning;
- Provide essential and detailed information to policy makers, administrative staff, housing providers, lenders, and fair housing advocates.

E. RFP SCHEDULE

The anticipated schedule for the Regional AI is:

RFP Publication	July 27, 2018
Proposal Deadline	August 24, 2018, 4:00 P.M.
Contract Start:	November 1, 2018
Final Completed AI	November 30, 2019
Project Completed and Submitted	December 30, 2019

F. EXISTING BACKGROUND MATERIAL

The following material is attached for guidance:

- Most current Analysis of Impediments (AI) to Fair Housing
- AI Action Plans
- Collaboration Agreement between all entities involved with the AI

The local Partners (City, County and HAJ) will also make available to the selected Consultant:

- Land Use Maps and Data Sets
- Zoning Maps and Data Sets
- Other GIS maps and data, as requested
- Plans and studies, as requested

G. SCOPE OF WORK

Consultants are required to use the HUD Fair Housing Planning Guide and any currently available information from HUD's AFFH data and mapping tools in completing the Regional AI. The Analysis of Impediments to Fair Housing Choice involves at least the following basic components:

- Methodology (quantitative and qualitative data sources from the public and private sector)
- Analysis of data sources. Data sources would include surveys, testing, self-assessments, studies, and existing databases identified in the methodology.
- An assessment of conditions, both public and private, affecting fair housing choice.
- An assessment of the availability of affordable, accessible housing in a range of unit sizes
- Identification of impediments identified in the analysis.
- Actions to address past and new impediments. These actions must contain goals and timetables.

Specific Tasks

- Update the demographic patterns and the location of homeowners and renters from current AI's and describe trends over time (since 1990).
- Update data on segregated housing patterns that identify the racial/ethnic groups that experience the highest levels of segregation and explain how these segregation levels have changed over time. Areas with relatively high segregation and integration by race/ethnicity, national origin, or LEP group, should also be identified. Examine whether there are any demographic trends, policies, or practices that could lead to higher segregation in the future. Identify factors that significantly create, contribute to, perpetuate, or increase the severity of segregation.
- Analyze public housing policies which includes identifying patterns of publicly supported housing by race.
- Analyze disability and access to housing including public housing mobility policies.
- Conduct an analysis of fair housing enforcement, outreach capacity and resources.
- Determine exposure to adverse community factors.
- Determine disparities in access to community assets.
- Determine housing needs and gaps.

Consultant must identify the public meetings needed in the endeavor of gathering information and the potential groups needed to participate, especially those for whom fair housing is a concern. The Consultant will be responsible for preparing agendas, handouts, and other presentation materials as appropriate as well as maintain notes and results of each public meeting.

Provide a monthly draft of the Regional AI report in progress for review and comment by the Collaborative prior to submission of final document.

H. CONTENTS OF PROPOSAL

Interested Consultants are invited to submit proposals that contain the following information:

a. Introduction (Transmittal Letter)

By signing the letter and/or offer, the Consultant certifies that the signatory is authorized to bind the Consultant.

The proposal shall include:

- A brief statement of the proposer's understanding of the scope of the work to be performed;

- A confirmation that the proposer has not had a record of substandard work within the last five (5) years and is not debarred from doing Federal work;
- A confirmation that, if awarded the contract, the Consultant acknowledges its complete responsibility for the entire contract and submittal of timely ;
- Any other information that the Consultant feels appropriate;
- The signature of an individual who is authorized to make offers of this nature in the name of the proposer submitting the proposal.

b. Background and Experience

Consultants shall:

- Describe Consultant’s firm by providing its full legal name, date of establishment, type of entity and business expertise, short history, current ownership structure, financial status and any recent or materially significant proposed change in ownership.
- Describe any prior engagements in which Consultant’s firm assisted a governmental entity in dealings with HUD Analysis of Impediments projects and any other projects relating to Fair Housing. Consultant should include all examples of innovative or outstanding Analysis of Impediments and/or Fair Housing work. Consultant should provide a list of completed Fair Housing studies, reports, or projects, if available. Consultant should provide the names, phone numbers, and e-mails of contact references (letters or forms are acceptable) from previous clients attesting to the quality of work proposer cites in this section.
- Describe any issue the characteristics of which would be uniquely relevant in evaluating the experience of Consultant’s firm to handle the proposed project.

c. Specialized Knowledge

Consultants shall:

- Describe their knowledge of HUD’s requirements for an Analysis of Impediments to Fair Housing Choice.
- Describe the Proposer’s understanding of HUD’s Fair Housing laws, regulations, and guidelines.

d. Team

Consultants shall:

- Identify staff members who would be assigned to act for Proposer’s firm in key management and field positions providing the services described in the Proposal, and the functions to be performed by each.

- Include résumés or curriculum vitae of each such staff member designated above, including name, position, telephone number, fax number, e-mail address, education, and years and type of experience. Describe, for each such person, the projects relevant to AI and/or fair housing on which they have worked. Provide the names, telephone numbers, and e-mail addresses of contact persons with the firms or organizations with whom these staff members worked on AI and/or fair housing projects.

e. Approach

Consultants shall:

- Clearly describe the approach and methodologies to assess impediments to Fair Housing on a regional basis and strategies to be employed for identifying actionable items by jurisdiction.
- Clearly describe the data, sources, and resources to be employed in the performance of the Scope of Services.
- Provide citations and/or other documentation attesting to the validity and utility of approach, methodologies, and data described above for an AI project.
- Present innovative concepts, approaches, and methodologies, if any, not discussed in the Scope of Work for consideration.

f. Project Schedule

Consultants shall:

- Provide the timing and schedule of work to be performed, with a completion date; and ability to perform required services in a timely manner.
- Provide evidence of the ability to complete the project based on current workload.

I. EVALUATION CRITERIA

Each proposal will be reviewed to determine if the proposal is responsive to the submission requirements outlined in this RFP particularly Section H. A responsive proposal is one which follows the requirements of this RFP, includes all documentation, is submitted in the format outlined in this solicitation and is of timely submission. Failure to comply with these requirements may result in the proposal being deemed non-responsive or incomplete. The technical evaluation will be based on responses to Section H of the RFQ

A selection committee will conduct the evaluation of the submittals. The selection committee, at its option, may invite one (1) or more proposers to make an oral presentation to the selection committee.

J. THE FINAL SCOPE OF WORK AND AGREEMENT

The final scope of work and agreement will be developed and a price will be negotiated with the successful firm. If unable to arrive at a mutual agreement with the top ranked firm, the Collaborative retains the right to move on to negotiations with other firms which submitted proposals in rank order.

No additional information will be made available to telephone inquiries. All inquiries for this request must be made via email to Rita Weiss at rweiss@willcountyillinois.com All questions are due by **4:00 p.m. on Friday, August 10, 2018**. The committee will release responses to questions at **4:00 p.m. on Friday, August 17, 2018** on the Will County website.

SUBMITTAL REQUIREMENTS

An original proposal and eight (8) copies shall be submitted in addition to one electronic copy via CD or USB.

Submittals, subject to terms and conditions of this Request for Qualifications will be received by:

Will County Purchasing Department
Rita Weiss, Purchasing Director
Will County Office Building
302 N. Chicago Street
Joliet, IL 60432

Submittals will be accepted until the date/ time specified above for furnishing items or services delivered

RFQ FORM

Date Released: 07-27-18
Due: 08-24-18, 4:00 P.M.

SUBMIT TO:
WILL COUNTY
PURCHASING DEPARTMENT
302 N. CHICAGO STREET
JOLIET, IL 60432

#2018-61
REGIONAL ANALYSIS
OF IMPEDIMENTS RFQ

The Bidder proposes to provide the
Products and/or services in accordance
with the specifications attached herein.

COMPANY NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

CONTACT: _____

PHONE: _____ FAX: _____ SOC. SEC # or
FEIN: _____

EMAIL: _____

Agency Name and Delivery Address:	WILL COUNTY LAND USE DEPARTMENT 302 N. CHICAGO STREET, JOLIET, IL 60432
For Additional information contact:	RITA WEISS, PURCHASING DIRECTOR rweiss@willcountyillinois.com

Signed By: _____ Title: _____

Authorized Representative of Company

Receipt of Addenda Form

SUBMIT TO:

WILL COUNTY
PURCHASING DEPARTMENT
302 N. CHICAGO STREET
JOLIET, IL 60432

Date Released: 07-27-18
Due: 08-24-18, 4:00 P.M.

#2018-61
REGIONAL ANALYSIS
OF IMPEDIMENTS RFQ

COMPANY NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

CONTACT: _____

PHONE: _____ FAX: _____ SOC. SEC # or
FEIN: _____

EMAIL: _____

ADDENDUM RECEIPT: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. _____, dated _____, signed _____

ADDENDUM RECEIPT: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. _____, dated _____, signed _____

ADDENDUM RECEIPT: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. _____, dated _____, signed _____

ADDENDUM RECEIPT: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. _____, dated _____, signed _____

LATE RFQ'S CANNOT BE ACCEPTED!

<u>Vendor Return Address:</u>	
<u>RFQ #:</u>	2018-61 REGIONAL ANALYSIS OF IMPEDIMENTS RFQ
<u>DUE DATE:</u>	08-24-18
<u>DUE:</u>	4:00 P.M.
DATED MATERIAL-DELIVER IMMEDIATELY	
WILL COUNTY PURCHASING DEPARTMENT	
302 N. CHICAGO ST., 2ND FLOOR	
JOLIET, IL 60432	

PLEASE
CUT OUT AND AFFIX THIS BID LABEL (ABOVE) TO
THE OUTERMOST PACKAGE OF YOUR SEALED RESPONSE
TO HELP ENSURE PROPER DELIVERY!

LATE RFQ'S CANNOT BE ACCEPTED!