



## WILL COUNTY, ILLINOIS

**JENNIFER BERTINO-TARRANT**  
WILL COUNTY EXECUTIVE

P. (815) 740-4601  
F. (815) 740-4600  
E. [countyexec@willcountyillinois.com](mailto:countyexec@willcountyillinois.com)

Will County Office Building  
302 N. Chicago Street  
Joliet, IL 60432

November 17, 2023

Laser Pro Company Inc.  
978 N. McLean Blvd  
Elgin, IL 60123

Attn: Alex Kouris

RE: Bid #2024-22 Various Toner Cartridges and Printer Maintenance

Dear Mr. Kouris,

I am pleased to inform you that your bid submitted on November 1, 2023, for various toner cartridges and printer maintenance is hereby accepted. The contract is for a 12-month period beginning December 1, 2023, through and including November 30, 2024, with two (2) optional one (1) year renewal periods if the County so chooses. The estimated annual total contract price for the first year is \$81,465.51.

As stated in the original solicitation document, your Cashier's Check in the amount of \$9,000.00 will be retained to act as a performance bond for the duration of the contract.

We will begin forwarding orders to you as soon as toners are needed, effective December 1, 2023.

We look forward to a very efficient and sound working relationship ahead. If you have any questions, contact our Purchasing Director, Kevin Lynn at [klynn@willcountyillinois.com](mailto:klynn@willcountyillinois.com).

Sincerely,

Jennifer Bertino-Tarrant  
Will County Executive



## WILL COUNTY, ILLINOIS

PURCHASING DEPARTMENT

JENNIFER BERTINO-TARRANT  
WILL COUNTY EXECUTIVE

KEVIN LYNN  
DIRECTOR

P. 815-740-4712  
F. 815-740-4604  
E. klynn@willcountyillinois.com

County Office Building  
302 N. Chicago Street  
Joliet, IL 60432

## BID HISTORY

**Item:** 2024-22 – Remanufactured & New Toner Cartridges & Printer Maintenance

**Department:** Purchasing

**Bid Results:** October 10, 2023

**Published Notice:** October 12, 2023, Herald News & Internet

**Funding Source:** Purchasing Department

**Bid Opening:** November 1, 2023, 10:00 A.M.

**Location:** Will County Office Building  
302 N. Chicago St  
Joliet, IL 60432

### **Bidding Results:**

**Number Released:** 30 & Demandstar

**Number Returned:** 2

### **Bidder:**

### **Total Price:**

Laser Pro Co., Elgin, IL

\$ 81,465.51

Warehouse Direct, Des Plaines, IL

\$ 111,692.05

After review of the bids received by the Purchasing Department, the recommendation is to award to the lowest responsible, responsive bidder, **Laser Pro Co., Inc, Elgin, IL, for an approximate annual cost of \$81,465.51** based on estimated quantities. This is a one (1) year contract, effective December 1, 2023, through and including November 30, 2024, with two (2) one (1) year renewal options.

DEPARTMENT: 2024-22 PURCHASING, VARIOUS TONER CARTRIDGES & MAINTENANCE

DUE: 11-1-23, 10:00 A.M. OPENED: 11-1-23, 10:05 A.M.

BIDDER	BID DEPOSIT	TOTAL RMF COST	TOTAL OEM	GRAND TOTAL YR 2 & 3 % of Inc
Laser Pro Co. Elgin, IL	BOND/CK 9,000 <sup>00</sup> PRIME/SIGNED Y N	\$	\$	\$ 81,465 <sup>51</sup> Yr 2 % 0-6 % Yr 3 % 0-4 %
Warehouse Direct Des Plaines, IL	BOND/CK 10% PRIME/SIGNED Y N	\$	\$	\$ 111,692 <sup>03</sup> Yr 2 % 6% Yr 3 % 6%
	BOND/CK PRIME/SIGNED Y N	\$	\$	\$ Yr 2 % Yr 3 %
	BOND/CK PRIME/SIGNED Y N	\$	\$	\$ Yr 2 % Yr 3 %
	BOND/CK PRIME/SIGNED Y N	\$	\$	\$ Yr 2 % Yr 3 %
	BOND/CK PRIME/SIGNED Y N	\$	\$	\$ Yr 2 % Yr 3 %
	BOND/CK PRIME/SIGNED Y N	\$	\$	\$ Yr 2 % Yr 3 %

ALSO PRESENT: Kevin Lynn, Nancy Ruettiger