

**WILL COUNTY COMMUNITY MENTAL HEALTH BOARD  
302 N. CHICAGO ST. COUNTY BOARD ROOM**

---

**15<sup>th</sup> May 2023 @ 3:30 PM**

**I. Call to Order and Declaration of Quorum**

Katrina Jones called the meeting to order at 3:30 pm.  
Michael Flanagan took roll call to declare quorum.

<u>Name</u>	<u>Title</u>	<u>Status</u>
Katrina Jones	President	Present
Michael Flanagan	Secretary	Present
Elnalyn Costa		Present
Terri King		Present
Orlando DeYoung		Not Present
Jessica Parks		Not Present
Ashley Searing		Present

With five (5) of seven (7) members present declaring a quorum.

Also present were: Jennifer Bertino-Tarrant, Will County Executive, Elaine Bottomley, Will County Executive Deputy Chief of Staff, Mike Mahoney, Will County Executive Chief of Staff, Kim Fladhammer, Will County Board Chief of Staff, Dr. Burke, Behavioral Health Division Will County Health Division, Paul Larsen, Thresholds/Steppingstones.

Matt Guzman was present from the Will County State's Attorney's Office

**II. Pledge of Allegiance**

Katrina Jones led the Pledge of Allegiance.

**III. Approval of Minutes**

**1. Will County Community Mental Health Board, Regular Meeting, 17<sup>th</sup> April 2023,**

Motion passed unanimously 5– 0 with no additions or corrections.

<b>Result:</b>	<b>Approved (Unanimous)</b>
<b>Mover:</b>	King
<b>Secunder:</b>	Searing
<b>Ayes:</b>	Costa, Flanagan, Jones, King, Searing.
<b>Nays:</b>	

**WILL COUNTY COMMUNITY MENTAL HEALTH BOARD  
302 N. CHICAGO ST. COUNTY BOARD ROOM**

---

**15<sup>th</sup> May 2023 @ 3:30 PM**

**Not Present:** DeYoung, Parks

**IV. Old Business**

**A. Update on Operational Budget**

Jennifer Bertino-Tarrant, Will County Executive, updated the Board on her presentation of the operational budget to the Will County Board Finance Committee. The budget reflects what the Board needs to get a start. The Board can come back to the Will County Board with additional needs and requests when they arise. The budget request passed the Finance committee unanimously.

Will County Community Mental Health Board Approved Operational Budget FY 2023	
<u>Item</u>	<u>Amount</u>
Staff	24,000
Mileage	8,000
Technology	3,000
Meetings / Publications	4,500
Affiliations	500
<b>Total</b>	<u><b>40,000</b></u>

The Will County Executive also updated the Board on 2 additional Board members were on the May Will County Board Agenda for approval.

**B. Proposed Staff Member Job Description**

After discussion and update regarding finding a joint staff / legal assistant the board Decided to have Elynalyn Costa lead the steering committee to fill the staff position.

**WILL COUNTY COMMUNITY MENTAL HEALTH BOARD  
302 N. CHICAGO ST. COUNTY BOARD ROOM**

---

**15<sup>th</sup> May 2023 @ 3:30 PM**

Motion for Costa to lead staff position committee. :

<b>Result:</b>	Approved [Unanimous]
<b>Mover:</b>	Flanagan
<b>Secunder:</b>	King
<b>Ayes: Not Present:</b>	Costa, Flanagan, Jones, King, Searing,
<b>Not Present:</b>	DeYoung, Parks

**VI. New Business**

Members decided to table discussions on the Needs Analysis and 3-year plan.

Motion to table agenda items on Needs Analysis and 3-year plan.

<b>Result:</b>	Approved [Unanimous]
<b>Mover:</b>	King
<b>Secunder:</b>	Searing
<b>Ayes: Not Present:</b>	Costa, Flanagan, Jones, King, Searing,
<b>Not Present:</b>	DeYoung, Parks

**VII. Public Participation**

None

**VIII. Announcements**

**A. President** Nothing to report

**B. Board Members**  
Nothing to report

**C. Other**  
Nothing to report

**IX. Executive Session**

**WILL COUNTY COMMUNITY MENTAL HEALTH BOARD  
302 N. CHICAGO ST. COUNTY BOARD ROOM**

---

**15<sup>th</sup> May 2023 @ 3:30 PM**

No Executive Session

**X. Adjournment**

Motion to adjourn @ 4:30 PM

<b>Result:</b>	Approved [Unanimous]
<b>Mover:</b>	Flanagan
<b>Secunder:</b>	King
<b>Ayes:</b>	Flanagan, Jones, King, Costa, Searing,
<b>Not Present:</b>	DeYoung, Parks

**XI. Next Meeting Date**

The next meeting of the Will County Mental Health Board is scheduled for the 12<sup>th</sup> of June 2023 at 3:30 pm.