

SAMPLE RESIDENT ENGINEER LETTER

(Company Letterhead)

(Date)

Will County Division of Transportation
Attn: Permit Staff / Access Control Officer
16841 W. Laraway Road
Joliet, IL 60433

(Project Name)
(Permit Number)
(County Highway Name)

The following information is offered in compliance with the Will County Division of Transportation Permit and Access Control Regulations Ordinance requirements:

Company Name:
Resident Engineer Name:
State of Illinois P.E. Registration #:
Address:
Mobile Phone:
Email:

_____ will be the Resident Engineer for the above referenced project with regard to work on and within the County Highway and right-of-way. The Resident Engineer will make or cause to be made the necessary inspections to verify the work is being constructed according to plans and permit and will, upon completion of the work, certify in writing that the work was completed as specified in the approved plans and permit. The Resident Engineer will also make a written request to the Will County Division of Transportation for an inspection of the completed work on and within the County Highway and right-of-way.

Sincerely,

(Name)
(Title)

SAMPLE DEVELOPER AND RESIDENT ENGINEER AGREEMENT

(Date)

Will County Division of Transportation
Attn: Permit Staff / Access Control Officer
16841 W. Laraway Road
Joliet, IL 60433

(Project Name)
(Permit Number)
(County Highway Name)

I, [Name of Individual], on behalf of [Development Company], certify that I have secured a contract with [Resident Engineer Name] of [Engineering Company] to provide construction inspection services and to fulfill the Resident Engineer duties in accordance with Chapter 56 of the Will County Code of Ordinances.

I agree to ensure that the contractors working on behalf of my development shall notify the Resident Engineer regarding the times that work will be taking place in the right-of-way of the County Highway so that the Resident Engineer may be present to fulfill his/her duties as Resident Engineer.

I further agree that failure on my part to fulfill this obligation may result in the assessment of fines against my organization in accordance with Section 56.033 - Violations and Penalties of the Will County Code of Ordinances.

Dated this ____ day of _____

By: _____

Printed Name

[Developer Name & Address]