



Will County Division of Transportation

16841 W. LARAWAY ROAD
JOLIET, IL 60433
Phone: (815) 727-8476 Fax: (815) 727-9806
Email: highways@willcountyillinois.com

JEFF L. RONALDSON, PE
DIRECTOR OF TRANSPORTATION/
COUNTY ENGINEER

Emergency Work Form

(to be submitted within 24 hrs of emergency)

WCDOT Use Only: Additional permit required: Yes No

Date Received: _____

Initials: _____

Applicant/Owner Information

Contact Person /Company: _____

Address: _____

E-mail address: _____

Phone: _____

Engineer / Consultant Contact Information

Contact Person/Firm: _____

Address: _____ E-mail address: _____

Phone: _____

Additional Contacts (Name and phone number):

Utility Reference #: _____

Person in Charge During Construction: _____

Concerning Restoration Work: _____

24 hr Emergency Number: _____

Project Location

County Highway: _____

Start Date and length: _____

Property Address or Distance to Nearest Cross Street: _____

From: _____ To: _____

Brief Description of work: _____

Pavement open cut required? Yes No If yes, attach pavement open cut form

Lane closure required? Yes No Lane: _____

Additional permits and approvals may be required. The length of emergency work is 72 hrs or less. Temporary pavement may be used to re-open travel lanes. All complete pavement and ROW restoration shall take place within 1 week of completion of the emergency repair, unless otherwise directed by WCDOT.

Note: This form is subject to the General Conditions as printed on the reverse side of this form. The application is only valid with original signatures.

Applicant Signature: _____

Date: _____

Applicant Name: _____

General Conditions for Emergency Work Within County Right-of-Way

1. Emergency work may be performed on a utility within the County right-of-way prior to obtaining a permit to perform work necessary to remedy the emergency situation. WCDOT shall be notified immediately during normal business hours and the Will County Sheriff's Office shall be notified outside of normal business hours.
2. In submitting this form, the Applicant agrees to comply with the Will County, IL Code of Ordinance, as amended.
3. The County Engineer shall determine whether a permit is required. A permit is required for all pavement open cuts.
4. The Proposed Work may not be permitted if it will create a hazard to the Public or interfere with the ability of the Will County Division of Transportation to operate and maintain the County Highway right-of-way.
5. This Application does not relieve the Applicant from obtaining permission and authority from the Federal, State, County or Local Government or any political subdivision or administrative agency which any administer any statutes, regulations, ordinances or administrative orders that pertain to the Proposed Work.
6. The Applicant is cautioned that the County Highway rights-of-way may be subject to approval or permission from the legal property owner. The Applicant is responsible for researching who the legal property owner is, contacting said property owner, and obtaining any required approvals or permissions.
7. The submittal of this application does not obligate the County Engineer to issue a permit if such access facility will not comply with the provisions of the Will County, IL Code of Ordinances, as amended
8. Lack of immediate response to a submitted application form or submitted preliminary information, engineering plans or other submittals shall not be construed as approval or acceptance of the submittal.
9. The Will County Division of Transportation, its employees and its agents, and the County of Will, its employees and its agents shall not be held responsible for costs or delays to the Applicant due to the processing time required by the Will County Division of Transportation to review submittals by the Applicant or his authorized agents.
10. The applicant is responsible for the total cost of the project. This includes engineering, construction and inspection costs as well as any costs the Will County Division of Transportation may incur such as traffic control signage installations and emergency corrective actions.