



Veteran Assistance Commission of Will County

Kristina McNichol – Superintendent
 Glenwood Center 2400 Glenwood Ave. Ste 110 Joliet, IL 60432
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Special Executive Board Meeting
2400 Glenwood Ave, Suite 110
Joliet IL 60435

30 March 2021

6PM

- A. Call meeting to order: 6:15pm
 - B. Pledge of Allegiance
 - C. Opening Prayer: Chaplain Singler
- Roll Call of Attendees: Secretary Williams

VAC Commission		
Attendee Name	Title	Status
Jack Picciolo	President	E
Nicholas Barry	Vice President	E
Denise Williams	Secretary	P
Amanda Koch	Sgt-At-Arms	P
Jim Singler	Chaplain	P
Tom Mlynek	Member	A
Janet Blue	Member	P (VIRTUAL)
Steve Benicke	Member	P
Vic Martinka	Past Chairman	A
John Kestle	Past Chairman	A
John York	Past Chairman	A
Wayne Horne	Past Chairman	P

ZOOM LINK: <https://us06web.zoom.us/j/87201771837?pwd=MXhzK2ViM3NkQ1dvZ3RsOWFUSmVjdz09>

Motion – to allow member Janet Blue, attending virtually due to work commitments, to vote at this meeting.

Made – Williams, Horne;

Denise Williams	Secretary	Y
Amanda Koch	Sgt-At-Arms	Y
Jim Singler	Chaplain	Y
Tom Mlynek	Member	A
Janet Blue	Member	Y(VIRTUAL)
Steve Benicke	Member	Y
Vic Martinka	Past Chairman	A
John Kestle	Past Chairman	A
John York	Past Chairman	A
Wayne Horne	Past Chairman	Y

Motion Passed

New Business:

1. Appoint Judge Advocate

Motion to appoint Lisa McGlasson Judge Advocate on VACWC; Williams/Horne

Williams requested prior to vote for Lisa McGlasson to introduce herself, her qualifications

-McGlasson advised she has submitted a letter of introduction to the board, reiterated her qualifications

-Horne asked ASA Wise if this action is allowable in By-Laws

-Williams asked ASA Wise if there is any thing in the By-Laws that prevents naming a Judge-Advocate; ASA Wise stated no.

Koch asked if Judge Advocate votes, per ASA Wise, no, no voting rights, not a member of the Executive Board

Roll Call Vote

Denise Williams	Secretary	Y
Amanda Koch	Sgt-At-Arms	Y
Jim Singler	Chaplain	Y
Tom Mlynek	Member	A
Janet Blue	Member	Y
Steve Benicke	Member	Y
Vic Martinka	Past Chairman	A
John Kestle	Past Chairman	A
John York	Past Chairman	A
Wayne Horne	Past Chairman	Abstain

5 yay, 1 abstain; Motion passes

2. Review IGA Progress

McNichol advised she, ASA Wise, Jack Picciolo, Wayne Horne, Co. Exec ASA Mary Mahoney and Jen Solum met, went line by line thru the IGA;

-Koch asked if the County will sign it first

-Wise stated this board does not generally like to sign agreements until they are signed, can be officially voted on at next meeting

-Koch asked if the VACWC will be able to amend it at the next meeting prior to voting/agreeing/declining;

-Wise advised it will not yet be signed by County, can be edited until VACWC and County signs

-McNichol advised what is in "bold", section 2A (referencing the MVAA) that have been changed.

-McGlasson clarified there are some sections still pending due to changes in the MVAA, still in the legislature

-McNichol advised this IGA gives VACWC accessibility to county resources, VACWC employees are still VACWC employees, impetus behind this IGA is for the county board to better understand what the VACWC does, not to give county board control or oversight of the VACWC; also, IGA expires at the end of each County Executive's term;

-Koch advised to note it is likely once approved, it will remain substantially the same term to term

- Blue asked if Judge Adv. will look it over in her new official capacity
 - McGlasson agreed to assignment
 - a. MVAA amendments; McNichol states was set for hearing, no news as of today.

3. Staff update

- McNichol advised Admin. Asst. has been hired, interviewed by Williams, McGlasson
- McNichol advised first priority will be handling D365, second priority for new Admin Board Meetings
 - Third is records disposal
 - Fourth is Financial Assistance, she will be “step 3”: Asst. Superintendent process; Superintendent Approves; Exec. Assit Enters into D365; Superintendent Approves.
 - Fifth – Exec Asst. will pull reports on staff from Vetra
 - Horned asked about her veteran status
 - Williams/McGlasson advised she is the spouse of a veteran, lived on active duty base

McNichol stated second staff update is her resignation, requested Secretary Williams read her resignation into the record (attached below)

Motion to move into Executive Closed Session 5 ILCS 120/2(c)1 to discuss personnel: Williams, Singler all present who are not members of the Executive Board to leave the room but remain close

Denise Williams	Secretary	Y
Amanda Koch	Sgt-At-Arms	Y
Jim Singler	Chaplain	Y
Tom Mlynek	Member	A
Janet Blue	Member	Y
Steve Benicke	Member	Y
Vic Martinka	Past Chairman	A
John Kestle	Past Chairman	A
John York	Past Chairman	A
Wayne Horne	Past Chairman	Y

Motion-Unanimous

- 1 - Discussion appointment of Interim Superintendent
 - a. McNichol left Exec. Closed Session

Motion to come out of Exec Session – Horne/Benicke;

Denise Williams	Secretary	Y
Amanda Koch	Sgt-At-Arms	Y
Jim Singler	Chaplain	Y
Tom Mlynek	Member	A
Janet Blue	Member	Y
Steve Benicke	Member	Y
Vic Martinka	Past Chairman	A
John Kestle	Past Chairman	A
John York	Past Chairman	A
Wayne Horne	Past Chairman	Y

Motion Passed – Unanimous

Koch advised Offer interim Superintendent to VSO Eric Papineau-

Motion: Horne/Benicke

Denise Williams	Secretary	Y
Amanda Koch	Sgt-At-Arms	Y
Jim Singler	Chaplain	Y
Tom Mlynek	Member	A
Janet Blue	Member	Y
Steve Benicke	Member	Y
Vic Martinka	Past Chairman	A
John Kestle	Past Chairman	A
John York	Past Chairman	A
Wayne Horne	Past Chairman	Y

Motion Passed – Unanimous

-Papineau accepted

Blue stated McGlasson needs to be asked to operate as Judge Advocate/Appointment by the Board to assist Interim Superintendent; McGlasson accepted, stated she will assist with any administrative/records retention, policies, SOP, etc

Koch advised Board is requesting to find a search firm by next meeting April 12, at least a few names, for Board to hire

-McNichol clarified w/Atty Wise this would be a professional service.

-Koch suggested at least 2 people to find search firm, Blue volunteered alone; Williams suggested other members can volunteer.

-McGlasson advised Blue will need job description

4. Adjourn

Motion to adjourn: Horne/Blue

Unanimous voice vote

VAC Executive Committee Meeting

04/12/2022 @ 5PM

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2400 Glenwood Ave Suite 110 Joliet IL 60435